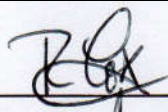


Record of an individual Cabinet member decision

Local Government Act 2000 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Decision made by	Councillor Roger Cox	
Key decision?	Yes	
Date of decision (same as date form signed)	20 June 2016	
Name and job title of officer requesting the decision	Phil Ealey Housing Needs Manager	
Officer contact details	Tel: 01235 422456 Email: phil.ealey@southandvale.gov.uk	
Decision	To agree that Vale of White Horse District Council will implement its pledge to resettle six families through the Syrian Vulnerable Persons Resettlement Scheme. To further agree that the Housing Needs team will manage the Scheme, including the financial management of income and expenditure.	
Reasons for decision	To carry out the instruction by Cabinet to resettle six Syrian refugee families through the Syrian Vulnerable Persons Resettlement Scheme.	
Alternative options rejected	The alternative would be not to participate in the Scheme. This would be against the express wishes of Cabinet.	
Legal implications	None	
Financial implications	The Resettlement Scheme is funded by the Home Office.	
	Year	£ per household member
	Year 1	8,520
	Year 2	5,000
	Year 3	3,700
	Year 4	2,300
	Year 5	1,000
	Total	20,520

	<p>The total projected costs of providing accommodation and support to the two Syrian families over five years is within the funding envelope provided by the Home Office.</p> <p>Specific budget lines will be established within Housing Needs to manage expenditure and income generated from the Scheme.</p>			
Other implications	None			
Background papers considered	Vale Cabinet Briefing Paper 15 April 2016			
Declarations/conflict of interest? Declaration of other councillor/officer consulted by the Cabinet member?	None			
List consultees		Name	Outcome	Date
	Ward councillors	n/a		
	Legal	Pat Connell	Agreed	03.06.2016
	Finance	Simon Hewings	Agreed	13.06.2016
	Human resources	n/a		
	Sustainability	n/a		
	Diversity and equality	Cheryl Reeves	The scheme will help the council to meet its duties under the Equality Act to 'advance equality of opportunity and to foster good relations between different groups of people'	14.06.2016
	Communications	Natalie Ellis	Agreed	17.06.2016
	Head of service	Hamid Khan	Agreed	02.06.2016
Confidential decision? If so, under which exempt category?	No			
Call-in waived by Scrutiny Committee chairman?	No			
Cabinet member's signature To confirm the decision as set out in this notice.				

	Signature <u></u>
	Date <u>20 June 2016.</u>

ONCE SIGNED, THIS FORM MUST BE HANDED TO DEMOCRATIC SERVICES IMMEDIATELY

For Democratic Services office use only		
Form received	Date: 23 June 2016	Time: 13:30
Date published to all councillors	Date: 27 June 2016	
Call-in deadline	Date: 4 July 2016	Time: 17:00

Guidance notes

1. This form must be completed by the lead officer who becomes the contact officer. The lead officer is responsible for ensuring that the head of service and the necessary internal consultees have signed it off. The lead officer must then seek the Cabinet member's agreement and signature.
2. Once satisfied with the decision, the Cabinet member must sign and date the form and return it to the lead officer who should send it to Democratic Services immediately to allow the call-in period to commence. Tel. 01235 540307 or extension 2522. Email: democratic.services@southandvale.gov.uk
3. Democratic Services will then publish the decision to the website (unless it is confidential) and send it to all councillors to commence the call-in period (five clear working days). The decision cannot be implemented until the call-in period expires. The call-in procedure can be found in the council's constitution, part 4, under the Scrutiny Committee procedure rules.
4. Before implementing the decision, the lead officer is responsible for checking with Democratic Services that the decision has not been called in.
5. If the decision has been called in, Democratic Services will notify the lead officer and decision-maker. This call-in puts the decision on hold.
6. Democratic Services will liaise with the Scrutiny Committee chairman over the date of the call-in debate. The Cabinet member will be requested to attend the Scrutiny Committee meeting to answer the committee's questions.
7. The Scrutiny Committee may:
 - refer the decision back to the Cabinet member for reconsideration or
 - refer the matter to Council with an alternative set of proposals (where the final decision rests with full Council) or
 - accept the Cabinet member's decision, in which case it can be implemented immediately.